DocuSign Envelope ID: A0225B19-F4B6-491E-88BA-665457500E42

192: Internship

Petition

Department of Art

Note: This petition is to be used by qualified students who have a specific internship in mind.

Instructions: Seek supervision for your 192 from an Art faculty person. Complete form and have Instructor sign below. Bring to Undergraduate Advisor in Art Dept. for further processing. Submittal of petition does not add 192 to your schedule. After this petition is filed with the Art Dept., you must officially enroll in 192 over GOLD with approval code (or at the Registrar). 192's are P/NP grading option only.

Remember: You must have your internship supervisor contact the Art faculty (who is academically sponsoring the 192) to report on your progress by the end of the quarter so that your faculty sponsor can give you a grade. This is the student's responsibility!

Qualifications: Instructor supervision/approval required on all 192s. 192 courses are only open to upper-division students with a 3.0+ GPA (for 3 preceding quarters.) Students must demonstrate ability to pursue independent study (normally successful completion of at least 2 upper division courses.)

192 Requested for: Quarter: **Year**: **Instructor:**

Total Units Requested (limit 4):

Art majors are allowed only four 192 units per quarter and a total of eight 192 units total college-wide. Only 4 units of 192 count toward the Upper-Division Art Major requirements.

Name: **Perm #**: **Date:**

Address: **Phone:**
Major:

Email: _____ GPA: _____ College units completed to date:_____

Internship Location:

Mentor/Supervisor in Internship Environment:

Proposal for Internship: (Student, provide a thorough description of your internship for faculty review.)

- Curatorial Practice
- Art Handling: Hands on experience installing and deinstalling exhibitions, safely using tools, safely handling artworks, lighting, signage, Audio/Video Tech basics
- Assisting and communicating with artists
- Gallery promotion: Press releases, social media, website updates
- Documentation: photo / video, reviews, Matterport scans, virtual exhibition platforms
- Day-to-day gallery operations
- 1 credit = 3 hours per week (30 hours total over the course of the quarter)
- 2 credit = 6 hours per week (60 hours total over the course of the quarter)

Interns will assist with exhibitions at the Glass Box Gallery and MiniBox Gallery. The internship requires attendance at all scheduled meetings and select gallery related functions (receptions, installation, de-installation, gallery supervision, etc). The schedule is dynamic, as the date/time of these functions will vary from week to week, but interns should expect to be available on weekends, when installs (Sundays) and deinstalls (Saturdays) occur.
Therefore, the internship requires a strong level of commitment in the form of schedule flexibility, work ethic, self-motivated learning and participation towards gallery responsibilities, and engaging with the art community here at UCSB and beyond.

1. _____
Student's Signature

2. _____
Instructor's Signature

3. _____
Chairman's Signature
(Chair's signature will be secured by advisor)

4._____
Instructor's Name PRINTED